

# Ladies that UX Brighton Privacy Policy

Policy date: 29th May 2023

## Our contact details

The chapter leader for Ladies that UX Brighton is the data controller for the personal information we process, unless stated otherwise.

You may contact us by email:

Email: [brighton@ladiesthatux.com](mailto:brighton@ladiesthatux.com)

## Our Data Protection Officer

Our Data Protection Officer (DPO) is Fiona MacNeill. You can contact Fiona at [brighton@ladiesthatux.com](mailto:brighton@ladiesthatux.com). Please ensure that you address the email to 'Data Protection Officer'.

## What type of information we have

We collect information via our mailing list sign-up form hosted on EmailOctopus, our Slack workspace through opting to join-up, through our Eventbrite events, and via email if you contact us directly.

Information collected includes:

- Your name;
- Your email address.

## How do we get the information and why we do we have it?

The personal information we process is provided to us directly by you for one of the following purposes:

- You have used our mailing list sign-up form to join our mailing list or receive an invite to join our Slack workspace.
- You have contacted us directly via email to request to be added to our mailing list.
- You have registered to attend one of our events listed on Eventbrite.
- You have contacted via email us to make an information request.

We only hold the information necessary to respond to your enquiry and process your requests, including your name, email address and any written text describing your needs.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information is:

- Your consent. You are able to remove your consent at any time. You can do this by contacting our Data Protection Officer, Fiona MacNeill.

Any surveys or questionnaires we run are anonymous and use Google Forms or Typeform. We do not use these tools to collect personally identifiable information. To review the information collected by Google and Typeform, please refer to their privacy policies ([Google](#) | [Typeform](#)).

## What we do with the information we have

We use the information that you have given us in order to:

- Respond to your enquiry via email;
- Send you information about Ladies that UX Brighton via email;
- Send you an invite to join our Slack workspace;
- Send a reminder or message related attending an event for which you have registered at Eventbrite.

## How we store your information

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### Our Mailing List and Newsletter

When you have opted into our mailing list. Your contact information is stored securely in the Ladies that UX Brighton [EmailOctopus](#) account. For more information review EmailOctopus's Terms of Use and [Anti-Spam Policy](#), [Privacy Policy](#), and [GDPR Compliance information](#).

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### Our Slack Workspace

When you have joined our Slack workspace. Your account and contact information are associated with the Ladies that UX Brighton Slack workspace. For more information review Slack's [User Terms of Service](#) and [Privacy Policy](#).

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### Eventbrite

When you have registered for an event using our Eventbrite page. Your contact information is stored securely in the Ladies that UX Brighton Eventbrite account. For more information review Eventbrite's [Terms of Service](#) and [Privacy Policy](#).

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### Contact Emails

[brighton@ladiesthatux.com](mailto:brighton@ladiesthatux.com) and [ladiesthatuxbrighton@gmail.com](mailto:ladiesthatuxbrighton@gmail.com)

If you contact us via email your contact information is securely stored for contact purposes on our organiser team email account which is operated by Google (Gmail). For more information review Google's [Terms of Service](#) and [Privacy Policy](#) (UK versions).

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## Your data protection rights

Under data protection law, you have rights including:

**Your right of access** – You have the right to ask us for copies of your personal information.

**Your right to rectification** – You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** – You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** – You have the right to ask us to restrict the processing of your information in certain circumstances.

**Your right to object to processing** – You have the right to object to the processing of your personal data in certain circumstances.

**Your right to data portability** – You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us by writing to Fiona MacNeill (DPO) at [brighton@ladiesthatux.com](mailto:brighton@ladiesthatux.com).

Options for getting in contact:

- **By email:** please include the subject line 'FAO: Data Protection Officer' in any correspondence.

## How to complain

You can register a complaint with us by contacting our Data Protection Officer, Fiona MacNeill at [brighton@ladiesthatux.com](mailto:brighton@ladiesthatux.com).

Option for getting in contact:

- **By email:** please include the subject line 'FAO: Data Protection Officer' in any correspondence.

You can also complain to the ICO if you are unhappy with how we have used your data.

### The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: [0303 123 1113](tel:03031231113)